

ARCHITECTS

Architects conceptualize, plan and develop designs for the construction and renovation of buildings primarily intended for human habitation (commercial, institutional, residential, etc.). Architectural firms, private corporations and governments employ architects. Some architects are self-employed.

Architecture is a regulated profession.

To practise architecture in Manitoba you must:

- have a professional degree or diploma in architecture, certified by the Canadian Architectural Certification Board OR you must successfully complete courses recommended by the CACB to satisfy the Canadian Education Standard and achieve certification of academic qualifications
- complete a 5,600-hour internship, including a minimum of 3,720 hours in mandatory areas
- complete one of the two examination systems available to Manitoba candidates – the Architect Registration Examination OR the Examination for Architects in Canada
- be licensed by the Manitoba Association of Architects

You must complete the following steps:

STEP 1: Phone the Manitoba Association of Architects and tell them you are an internationally educated architect and want to receive information on how to become licensed to practise in Manitoba.

Manitoba Association of Architects
2nd Floor, 137 Bannatyne Avenue
Winnipeg, Manitoba R3B 0R3
Phone: 204-925-4620
Fax: 204-925-4624
E-mail: info@mbarchitects.org
Website: www.mbarchitects.org

STEP 2: Contact the Canadian Architectural Certification Board and tell them you are an internationally educated architect who wants to become licensed to practise in Manitoba.

Canadian Architectural Certification Board
701 - 1 Nicholas Street
Ottawa, Ontario K1N 7B7
Phone: 613-241-8399
Fax: 613-241- 7991
E-mail: info@cacb.ca
Website: cacb.ca

STEP 3: Complete the Canadian Architectural Certification Board application form to have your academic qualifications assessed.

You must submit the following:

- a completed application form
- notarized copy of transcripts showing grade or standing achieved in each subject*
- notarized copies of original degrees or diplomas*
- course syllabi (i.e., description of courses studied)*
- portfolio of studio work
- list of academic design projects completed throughout program as well as brief description of each project
- application fee (\$1,365)

*If documents are not in English or French, notarized translations are required.

STEP 4: Find a mentor who is a registered member of the Manitoba Association of Architects but is not a principal or partner at your firm.

STEP 5: Complete Manitoba Association of Architects application form to apply for an intern membership.

You must submit the following:

- evidence of Canadian Architectural Certification Board certification
- mentor confirmation form
- employer confirmation form, if applicable

STEP 5: Obtain work experience as required by the association.

STEP 6: Complete the registration examinations. Interns have a choice of two examination systems – Architect Registration Examination OR Examination for Architects in Canada

STEP 7: Satisfy the mandatory continuing education requirement.

STEP 8: Complete the Manitoba Association of Architects application form to apply for a licence.

You must submit the following:

- three character references
- declaration confirming your knowledge of local laws, conditions and practice requirements

- application fee (\$210)

STEP 8: When all requirements have been met you will be licensed by the Manitoba Association of Architects to practise as an architect in Manitoba.*

*If you intend to practise on your own you must also register an architectural entity with the association.

Other information

You can work in an architectural office under the direction and control of a registered architect without being licensed to practise.

You will be invoiced for annual membership dues into the Manitoba Association of Architects (which are pro-rated quarterly, based on the date of admission) following approval of your membership.

Annual dues for intern members are \$152.25.

Annual dues for registered members are \$798.

Once you submit an employer confirmation form and it is approved by the Manitoba Association of Architects you will be provided with a Canadian Experience Record Book. You need to demonstrate compliance with the requirements outlined in the log book including a minimum of 3,720 hours to be completed in various mandatory components. You may be given credit for work experience gained outside of Canada.

The Architect Registration Examination is administered on computers at test centers across Canada and the United States. The cost for all seven sections is US\$1,249.50. You may write them at any time, after obtaining intern membership in the Manitoba Association of Architects.

The Examination for Architects in Canada is administered by 10 of the 11 provincial/territorial regulatory bodies in Canada. The cost for all four components is \$735. You must have a minimum of 2,800 hours logged and approved by a provincial or territorial association to be eligible for the examination.

All registered and intern members must satisfy mandatory continuing education requirements, on an ongoing basis, to maintain membership.

Amendments to the Canadian Education Standard are currently under review and, if approved, will have an impact on the CACB's review process.


In addition, the provincial/territorial associations in Canada were planning,

when this licensing information sheet was being produced, to introduce a streamlined assessment process for architects who have a minimum of seven years experience as licensed professionals, including a minimum of six months local experience.

More information about the alternative registration process being developed for Foreign Trained Professionals is available at architectstocanada.raic.org/

Revised October 2009

Useful website:

 immigratemanitoba.com: employment support for New Manitobans, programs to help you get licensed, learn English for work, and more information and resources