

CHARTERED ACCOUNTANTS

Chartered accountants plan, organize and administer accounting systems for individuals and businesses. They perform audits and provide taxation, financial or accounting advice. They also work in management consulting, environmental accounting, systems implementation, forensic accounting, insolvency services, financial planning and business valuations. Chartered accountants may work in management positions such as controller, chief financial officer, vice-president and chief executive officer. Chartered accountants are employed by government and the private sector in educational institutions, accounting firms and industry. Many chartered accountants are self-employed.

Chartered accounting is a regulated profession.

To practise chartered accounting in Manitoba you must:

- have a four-year bachelor's degree from a university equivalent to a Manitoba university
- be employed with a firm approved by the Institute of Chartered Accountants of Manitoba
- complete Chartered Accountant School of Business prerequisite courses
- have three years qualifying Canadian (or equivalent) work experience in six core competencies – assurance, performance measurement and reporting, finance, taxation, governance, strategy and risk management and management decision-making
- be registered with the Chartered Accountant School of Business and the Institute of Chartered Accountants of Manitoba

You must complete the following steps:

STEP 1: Contact the Institute of Chartered Accountants of Manitoba and tell them you are an internationally educated accountant and would like information on how to become licensed to practise in Manitoba.

Institute of Chartered Accountants of Manitoba
Shirley Sommer
Registrar and director of standards enforcement
500 - 161 Portage Avenue
Winnipeg, Manitoba R3B 0Y4
Phone: 204-942-8248
Fax: 204-943-7119
E-mail: icam@icam.mb.ca OR ssommer@icam.mb.ca
Website: icam.mb.ca

STEP 2: Contact the Chartered Accountant School of Business.

CASB Registration Centre
301- 1253 91 Street Southwest
Edmonton, Alberta T5E 1E9
Phone: 1-866-420-2350
Fax: 780-424-8041
E-mail: prospectivestudents@casb.com
Website: casb.com

STEP 3: Complete the Chartered Accountant School of Business prerequisite courses.

STEP 4: Complete the Chartered Accountant School of Business application form for admission.

You must submit the following:

- official transcripts from your international accounting organization
- declaration that you lived in the jurisdiction of your international accounting organization for a two-year period immediately preceding your admission to that organization
- statement from your international accounting organization that you are member in good standing
- official transcript(s) of all post-secondary education

STEP 5: Complete the Chartered Accountant School of Business learning modules.

STEP 6: Complete Canadian work experience requirements. (Ask Institute of Chartered Accountants of Manitoba for information.)

STEP 7: When all requirements have been met and fees paid, you will be granted membership by the institute. This allows you to use the chartered accountant designation in Manitoba. You may now apply for membership in any Canadian province without completing any further requirements.

Other information

Annual membership fee is \$1150.

Entrance fee (one-time fee payable on admission) is \$800.

International work experience may be applicable in the process of credential assessment. Such work experience is assessed on a case-by-case basis.

A list of all approved accounting firms in Manitoba is available from the Chartered Accountant School of Business website.


You will be paid by your firm during your Canadian work experience. To qualify for approval to practise as a public accountant, 1,250 hours of this work experience must be completed in assurance with a minimum of 625 hours in audit and 100 hours in tax.

The Canadian Institute of Chartered Accountants' International Qualification Appraisal Board has recognized some international accounting associations as equivalent to the Canadian chartered accountant designation.

If you are a member of one of these international associations you are eligible to write the CA reciprocity exam. If all other membership requirements are met, you may become a member of Institute of Chartered Accountants of Manitoba. Contact the Chartered Accountant School of Business for a list of recognized international associations.

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Useful websites:

 immigratemanitoba.com: employment support for New Manitobans, programs to help you get licensed, learn English for work, and more information and resources