

## **CERTIFIED GENERAL ACCOUNTANTS**

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Certified general accountants are employed in all aspects of accounting and financial management for organizations in public and private sectors. Their work includes planning and administration of accounting systems, budget and financial statement preparation and analysis, strategic planning, capital resource management, financial forecasts, income tax planning, external and internal audits and business consulting.

Certified general accounting is a regulated profession.

To practise certified general accounting in Manitoba you must:

- meet the educational and work experience requirements of the certified general accountants program
- be registered with the Certified General Accountants Association of Manitoba

### **You must complete the following steps:**

**STEP 1:** Phone the Certified General Accountants Association of Manitoba and tell them you are an internationally educated accountant and want to receive information on how to become licensed to practise in Manitoba.

Certified General Accountants Association of Manitoba  
4 Donald Street  
Winnipeg, Manitoba R3L 2T7  
Phone: 204-477-1256  
Toll-free 1-800-282-8001  
Fax: 204-453-7176  
E-mail: [info@cga-manitoba.org](mailto:info@cga-manitoba.org)  
Website: [cga-online.org/mb](http://cga-online.org/mb) or [thinkcga.org](http://thinkcga.org)

**STEP 2:** Complete the Certified General Accountants Association of Manitoba application for advanced standing form.

You must submit the following:

- all original marks, transcripts, degrees and/or certificates\*
- all available syllabi (i.e., description of courses studied)\*
- updated resumé detailing related work experience
- assessment fee (\$80)

\* If documents are not in English, notarized translations are required.

**STEP 3:** Enrol in the program of professional studies. (Ask the association for information.)

**STEP 4:** Complete the educational requirements.

**STEP 5:** Complete 36 months of work experience performed concurrently with educational requirements.

**STEP 6:** When the requirements have been met and fees paid you are a designated certified general accountant and are permitted to practise with title.

### **Other information**

Students are required to enrol in courses annually with a basic tuition fee of \$485. In addition, they pay for each course individually. These fees range from \$505 to \$750. Students can claim both the education and tuition tax credits when filing their annual income.

The certified general accountants foundation and advanced levels consist of 17 requirements. If you have an equivalent university degree and/or courses you may apply for advanced standing.


The professional certification level consists of four certification courses and examinations. These include:

- professional applications 1
- professional applications 2
- two of: auditing 2, management auditing 1, finance 2, taxation 2, public sector financial management, and management information systems 2

During your work experience you must advance to a professional level of responsibility in accounting, auditing, taxation, and/or other financial management related areas.

*Revised October 2009*

#### **Useful website:**

 [immigratemanitoba.com](http://immigratemanitoba.com): employment support for New Manitobans, programs to help you get licensed, learn English for work, and more information and resources