



CERTIFIED MANAGEMENT CONSULTANTS (CMCs)

Certified Management Consultants (CMCs) are contracted by organizations to provide advisory services that help them address their unique business challenges. Common services include strategic and business planning, organizational development, project management, feasibility studies, and general management and information technology/e-business management. Most management consultants specialize in specific areas, such as accounting, communication strategies, human resources, or marketing. CMCs consult to a broad range of industries, including government, health care, banking and financial services, manufacturing, professional services, small/family business and technology.

The Certified Management Consultant designation is administered by the Canadian Association of Management Consultants (CAMC) on behalf of its affiliate institutes. To be permitted to use the title, Certified Management Consultant, an individual must be a member of a provincial Institute and have successfully completed the CAMC's Certified Management Consultant (CMC) program.

EDUCATIONAL REQUIREMENTS

A minimum of an undergraduate degree or equivalent is required for membership. The following professional designations are considered equivalent: Chartered Accountant (CA), Certified Management Accountant, (CMA), Certified General Accountant (CGA) and Professional Engineer (P.Eng).

WORK EXPERIENCE REQUIREMENTS

A minimum of three (3) full-time years (1200 hours per year) in the business of management consulting is required to complete the CMC Program.

ASSESSMENT PROCESS

Candidates wishing to become Certified Management Consultants must apply to the **Canadian Association of Management Consultants** for membership in a *CAMC regional Institute* and enrollment in the *CMC Program*. They must submit:

- a *completed application*, including signed adherence to the *Uniform Code of Professional Conduct*, leading to membership in a CAMC regional Institute (in Manitoba applicants become members of the **Institute of Certified Management Consultants of Manitoba (ICMCM)**) Application and Uniform Code of Professional Conduct forms are available from the CAMC;
- an *annual membership fee of \$395.00* (prorated depending on the month in which the application is made); and
- *original University transcripts or*, for candidates with a professional designation, a *letter from the accrediting body* stating they are a member in good standing.

Candidates who have obtained their degree outside of Canada must arrange to have an evaluation of their degree performed by a member of the Canadian Information Centre for International Credentials (www.cicic.ca) to ensure equivalency to a Canadian degree.

The candidate must also find two current CMCs in Canada to sponsor them and attest to the candidate's experience in management consulting. If the candidate does not know any CMCs, CAMC can assist them in finding sponsors.

When all application requirements have been completed, the application is reviewed. If approved, the applicant is permitted entry to the CMC Program, and he/she becomes a member of ICMCM.

Note: All applicants wishing to apply for membership and enrollment in the CMC Program must be residents of Canada.

CMC PROGRAM

In order to use the title Certified Management Consultant candidates must successfully complete all components of the CMC Program. The program consists of:

- *five courses and applicable examinations* – delivery methods include teleconferencing, online learning, and other; (*costs per course range from \$200.00 to \$1500.00*);
- *a preparatory workshop and four-hour written examination* (offered once per year in November in major cities);
- *a credential review* of the candidate's experience in the business of management consulting – the candidate submits five engagement summaries of consulting projects in which they have been involved for review and approval, and signed declaration attesting to at least three (3) years/1,200 hours a year in the business of management consulting including the immediate past twelve (12) months; and
- *an oral assessment* - based on the engagement summaries.
(*Combined fee for the workshop and written examination, and credential review and oral assessment is \$800.00.*)

Candidates with less than eight years of experience in the business of management consulting will be considered for enrollment in the CMC program's *Entry Path* to certification and must complete all program requirements.

Candidates with eight (8) years of experience in the business of management consulting, three (3) of which are at a practice management level, may qualify to enroll in the CMC Program following the *Experienced Path*. Candidates who are approved to follow the Experienced Path of the CMC Program obtain an exemption from some course requirements. Candidates must apply for pre-approval. To apply, the candidate must submit for evaluation five (5) engagement summaries of consulting projects in which the candidate has been involved. This application may be made prior to the application for CAMC membership and payment of membership fees.

When all components have been successfully completed, and upon final review by the Institute, the candidate is granted the designation Certified Management Consultant and is permitted to practice with this title.

The fees, documentation requirements, and assessment process detailed above are subject to change without notice.

For more detailed information, please contact:

Canadian Association of Management Consultants (CAMC)

4 King Street West, Suite 815
Toronto, Ontario, Canada M5H 1B6
Phone: (416) 860-1515
Toll-free: (800) 268-1148 ext. 8
Email: jschenk@camc.com
Web site: www.camc.com

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Manitoba Labour and Immigration
Settlement and Labour Market Services Branch
5th floor, 213 Notre Dame Avenue
Winnipeg, Manitoba, Canada R3B 1N3

Phone: (Canada 001) 204-945-6300
Fax: (Canada 001) 204-948-2148
E-mail: immigratemanitoba@gov.mb.ca
Website: www.immigratemanitoba.com

